



AUTISM SOCIETY

Improving the Lives of All Affected by Autism
Larimer County

VENDOR APPLICATION

Complete Application, Submit **with deposit** by:03/01/2011 (Space is first come/first served basis)

Name of Organization/Company:

Contact Person:

Business Address:

City: State/Zip:

Contact Number:

Cell Number:

Fax Number:

Email Address:

Electrical Needed: YES NO

Event Date's Requested: Sunday March 13, 2011

Contact:

Jessica Gipson
Secretary, ASLC
970.988.7112

Phyllis Zimmerman
President, ASLC
970-377-9640

www.autismlarimer.org
aslc@autismlarimer.org

The Autism Risk Management Training (ARM Training) will be at the Lory Student Center Ballroom at Colorado State University in Fort Collins, Colorado. March 13, 2011 Set up must be complete by 8:30 AM. Session one runs from 10:00-12:00 and Session two runs 1:00-4:00PM. The Ballroom will remain open during the break from 12:00-1:00, so if necessary please prepare to have personnel at your booth.

FEE'S:

Non- profit groups	\$10
Profit groups	\$20

Each group will be given a 8 foot conference table and chair. Please let us know if additional chairs are needed at the time of registration. Electrical outlets spaces are limited. Please note on your application if you have electrical needs. Exhibitors must supply all appliance connections and any necessary U/L Approved extension cords. A minimum non-refundable deposit of 50% of the total due is required (No Exceptions) and will guarantee placement for the event. Vendors must be on the premises to set up between 7:00 am and 8:00 am and be completed before 8:30 am on the day of vending. Vendor coordinator reserves the right to give vendors space to other vendors if not in assigned area by 9:00 am. All spaces are allocated on first come, first served basis.

SALES TAX LICENSE/PAPERWORK:

All booth participants are responsible for collecting and paying city and state sales tax. (CO Department of Revenue # 303-866-5643 and Fort Collins City Sales Tax Office #970-221-6780)

Submit Payment and Application To:

Autism Society of Larimer County
921 Province Road
Fort Collins, Colorado 80525

Please Make all Checks or Money Orders to Autism Society of Larimer County or ASLC